

Approved
MEETING MINUTES
STATE CONSUMER AND FAMILY ADVISORY COMMITTEE

January 10, 2008

Present: Beaufort Bailey, Carl Britton-Watkins, Wilda Brown, Terry Burgess, Marianne Clayter, Zack Commander, Bill Cook, Kathy Crocker, Carol DeBerry, Judy Dempsey, Libby Jones, Ron Kendrick, Tisha O’Neal-Gamboa, Marian Spencer, Andrea Stevens, and David Taylor Jr.

Absent: Dorothy O’Neal, Carl Noyes, Amelia Thorpe and Cynthia Vester.

LME Staff Present: Director Mike Moseley, Deputy Director Leza Wainwright, Chris Phillips, Ann Remington and Cathy Kocian.

Guests: Carolyn Anthony, Gerri Smith and Judy Taylor.

Presenter & Topic	Discussion	Action
Welcome: Carl Britton-Watkins	<ul style="list-style-type: none">• Carl welcomed SCFAC members and guests to the Clarion Hotel.	The agenda was approved. The December minutes were approved as written.
Public Comments/Issues	<ul style="list-style-type: none">• Andrea Stevens requested to have SCFAC monthly travel reimbursement and stipends directly deposited into SCFAC members’ bank accounts.• SCFAC members discussed the upcoming CFAC Leadership Training Conference being held in Winston Salem. Cindy Hopkins, self-disclosed consumer and advocate, will be the opening speaker on Friday morning. Ann Remington advised all SCFAC members that they were welcome to attend the training conference in Winston Salem on February 29 and March 1, 2008. In addition, Carl Britton-Watkins discussed the importance of all SCFAC members attending as leaders and assisting as training conference facilitators. Members discussed future training conference needs and the desire to have more discussion and planning at the local level. The training conference topics were identified by conducting a survey of all local CFACs in October 2007.• Carl Britton-Watkins reminded SCFAC members that all cell phones need to be on silent and that members being both punctual and participatory in the meeting with no other distractions is important for having a successful meeting.	Chris Phillips will look into direct deposit for SCFAC members. SCFAC members need to submit all handouts and reports for upcoming SCFAC meetings to Carl and Cathy by the Tuesday prior to the scheduled SCFAC meeting.
SCFAC 2008 Elections	<ul style="list-style-type: none">• SCFAC members discussed the upcoming election of new officers this year. The Chair and Vice Chair shall be nominated by the Nominating Committee at the regular May meeting for election at the June meeting.	SCFAC members reviewed their bylaws and noted that a Nominating Committee composed of at least three members shall be elected at the

Approved

		regular April meeting.
<p>Discussion with Division Leadership Mike Moseley and Leza Wainwright</p>	<ul style="list-style-type: none"> • Leza Wainwright discussed the Secretary’s press conference with SCFAC members. At the present time, Broughton Hospital is decertified and may lose accreditation from the Joint Commission for Accreditation of Healthcare Organizations (JCAHO). The Division’s Clinical Director, Dr. Lancaster, is overseeing the initiative to make the necessary changes to address the identified problems at Broughton. Mike Moseley stated that it is not the intent to keep the interim director, Art Robarge, at Broughton for the long term. The Immediate Jeopardy (IJ) issued at both Cherry and John Umstead have been successfully addressed. • The 60-day delay in closing Dorothea Dix and John Umstead hospitals and opening the Central Region Hospital may be extended. The Secretary has developed the following Workgroups: <ul style="list-style-type: none"> • A Central Hospital external work group to assess the building issues, • A Hospital Management and Operations work group to address protocols for dealing with violence, placement of restraints, and consistency in administrative guidelines and • A Crisis Service System work group to review the state’s community crisis service systems. • Several SCFAC members mentioned the need for consumer involvement on these groups. Mike Moseley said that the Crisis Service Workgroup has consumer participation. He also noted that all the workgroups are ad hoc and advisory to the Secretary. Mike advised SCFAC members that if they have concerns regarding consumers not being adequately represented, they should communicate those concerns to the Secretary directly. • SCFAC members underscored the need to address local crisis issues as soon as possible. Leza said that it might be a good idea for the LMEs to review their 24/7 Screening, Triage and Referral (STR) and access processes. Carl Britton-Watkins inquired about the difference between Facility Based Crisis and Hospital licensure. Leza explained that these two services are subject to different licensure rules, service definitions, building codes and required staffing patterns. • Leza spoke about the Emergency Medical Treatment and Active Labor Act (EMTALA) sometimes referred to as the “patient anti-dumping” statute. This statute defines and regulates the process that must take place before a hospital can release anyone from their emergency room. Hospital staff must sign forms stating that the person seen was medically and psychiatrically stable prior to releasing them. • There was brief discussion among SCFAC members regarding transportation 	<p>Tisha O’Neil-Gamboa will draft an email regarding consumer input on the Secretary’s ad hoc committees. Carl Britton-Watkins will send the final email to the Secretary.</p>

Approved

	<p>to and from hospitals when an involuntary commitment occurs. Leza mentioned that the NC statute is very clear and puts responsibility of transportation on the county transporting the patient. In addition, officers transporting patients must stay with the patient until they are admitted to a twenty-four hour facility. When the patient is released, the county must send an officer to transport the patient home. Often, handcuffs are used which is humiliating and stigmatizing for the patient (who has been deemed stable). The General Assembly has provided \$100,000 recurring funds for Crisis Intervention Training (CIT) statewide.</p> <ul style="list-style-type: none">• Wilda Brown initiated discussion related to the recent decision to move State Operated Services (SOS) under the direct supervision of the Secretary. Mike Moseley stated that the Division will be directly involved with daily operations of SOS.• Judy Dempsey inquired about Adult Day Vocational Programs (ADVPs). Leza stated that the state has not done away with ADVPs or sheltered workshops and referenced Communication Bulletin #84 <i>Community Rehabilitation Programs</i>. The intention is to expand the options for consumers receiving ADVP. Some single stream funded LMEs have moved to more of a supported employment model.• Leza mentioned that comments about proposed changes to community support definitions have been received and that revised definitions are posted. The closing date for receiving comments is today. The new implementation date for the new CSS rules is March 1, 2008. Providers will then have ninety days to come into compliance with these new rules.• David Taylor, Jr., asked for a CAP Waiver update. Leza informed the committee that the General Assembly has required a tiered waiver for CAP/MR/DD. The General Assembly felt that costs could be better managed with a tiered waiver. The Division of Medical Assistance and DMH/DD/SAS are working together on the waiver. Leza mentioned the stakeholders meeting that occurred in Raleigh on December 18, 2008 and that stakeholder workgroups will assist in this process. The current waiver expires August 30, 2008. The Centers for Medicare and Medicaid Services (CMS) will require 6 months to approve the waiver. The goal is to have the new waiver in place by September 1, 2008.• Leza gave an overview of the Mercer on-site reviews of LMEs currently taking place across the state. The Mercer report is due to the Division by March 15, 2008 and a final report will be developed by May 15, 2008. In addition, Alice Lin is going to be holding focus groups in each catchment area (one for consumers and family members and one for providers) between January 15th and February 15th in order to get feedback regarding the LMEs and the service system.	
--	--	--

Approved

	<ul style="list-style-type: none"> • Andrea Stevens stated that the SCFAC needs to move forward with the group's decision to meet and communicate with the General Assembly. Discussion centered around various options regarding the best way to meet with and establish protocol with Representative Insko and Senator Nesbitt. 	Carl Britton-Watkins is going to meet with Verla Insko and Martin Nesbit before the next SCFAC meeting to discuss the communication protocol.
Guardianship Sub-committee Wilda Brown and Carol DeBerry	<ul style="list-style-type: none"> • Wilda Brown presented a survey that is currently under review prior to being distributed to the NC Guardianship Association Members. • Discussion of the survey resulted in members concluding that once data is received from the survey and State CFAC has had a chance to review, the committee should develop a white paper with recommendations based on conclusions drawn from the data.among. • Carol DeBerry requested that she be removed from this sub-committee. Kathy Crocker volunteered to work with the sub-committee. Wilda Brown will remain as chair. 	SCFAC members are to send survey feedback and suggested changes to Wilda Brown via her email address handwbrown@charter.net
NC Association of Persons in Supported Employment (NCAPSE), NC Council on Developmental Disabilities and the National TASH Conference David Taylor, Jr.	<ul style="list-style-type: none"> • David Taylor, Jr. distributed a written report on: <ul style="list-style-type: none"> • The NC Association of Persons in Supported Employment. NCAPSE is going to have a Supported Employment Legislative Day in 2009. • The NC Council on Developmental Disabilities meeting focused on discussion related to the new organization, Disability Rights North Carolina and the legal services it provides. • The National TASH Conference in Seattle, Washington was focused on Supported Employment and Micro Enterprise business initiatives. 	SCFAC members were asked to send David an email if they have any questions regarding his report davidjr_CFAC@yahoo.com
External Advisory Team & Staff Qualifications Workgroup Judy Dempsey	<ul style="list-style-type: none"> • Judy Dempsey addressed questions related to staff competencies. 	Judy requested that SCFAC members email her their suggestions for training issues around competencies obxosprey@yahoo.com
Concerns and Complaints Ron Kendrick	<ul style="list-style-type: none"> • Carl Britton-Watkins responded to Dr. Marsha Hammond regarding a letter that she sent to the SCFAC. He informed her that SCFAC was not the appropriate forum for her issues. Rather, her issues were provider related and would be more appropriately addressed at the local level. Carl reminded the members that the role of SCFAC does not include responding to individual, local LME issues. Tisha O'Neil-Gamboa noted that the committee always needs to acknowledge receipt of communications as a courtesy. • Ron Kendrick requested that SCFAC present on and clarify the role of SCFAC at the CFAC Leadership Training in Winston Salem. 	
Critical Issues Sub-Committee Wilda Brown, Zack Commander,	<ul style="list-style-type: none"> • SCFAC members passed a motion to constitute a Critical Issues Sub-Committee. The first deliverable will be a preliminary list of critical issues in 	Ron Kendrick will develop a spreadsheet for the first list and

Approved

and Bill Cook	<p>a priority ranking. The following members agreed to participate on the sub-committee:</p> <ul style="list-style-type: none"> • Ron Kendrick, Chair • Wilda Brown, • Bill Cook, • Zack Commander, • Andrea Stevens, • Marian Spencer, • David Taylor, Jr. • Tisha O’Neil-Gamboa, and • Marianne Clayter. 	distribute to SCFAC members via email this week for their input.
Leadership Training for Consumer and Family Advisory Committees	<ul style="list-style-type: none"> • SCFAC members agreed that it’s important for the SCFAC to actively participate in the CFAC Leadership Training. SCFAC members requested more workshops regarding the role of SCFAC. In addition, there will be a SCFAC table set up at the conference with reports, SCFAC applications and statute information. • Kathy Crocker and Andrea Stevens will develop a logo to be placed on SCFAC name tags for the conference. All members will also have blue ribbons attached to their name badges to identify them as members of the State CFAC. • Judy Dempsey suggested that SCFC members solicit and provide door prizes for the training conference. Kathy Crocker agreed to oversee the coordination of the raffle prizes and drawings for Friday and Saturday. 	<p>SCFAC members agreed to assist as training conference facilitators. The SCFAC Communications Sub-Committee agreed to do a presentation on <i>Ways for SCFAC and Local CFAC to Communicate</i>. Carl Britton-Watkins agreed to do a presentation on the <i>Role of SCFAC</i></p> <p>The following SCFAC members agreed to solicit door prizes: Libby Jones, Judy Dempsey, Tisha O’Neil-Gamboa, Kathy Crocker, Carl Britton-Watkins, Wilda Brown and David Taylor, Jr.</p>
Consumer Survey	<ul style="list-style-type: none"> • Carl Britton-Watkins distributed a survey he received from Verla Insko requesting assistance from SCFAC members to conduct family satisfaction surveys in the developmental centers. 	The Communications sub-committee will review the survey and make recommendations to the SCFAC.
Next Meeting Date	The next meeting is scheduled for February 14, 2008 from 9:30 A.M. – 3:00 P.M. The meeting will be held in the Four Sisters Room at the Clarion Hotel State Capital, 320 Hillsborough Street, Raleigh, NC.	
February 2008 Meeting Agenda	<p>Approval of the Agenda.</p> <p>Approval of the January 2008 minutes.</p> <p>Discussion with Division Leadership.</p> <p>Public Comment & Issues Session.</p> <p>External Advisory Team and Staff Qualifications Workgroup Update.</p> <p>Guardianship Sub-Committee Report.</p> <p>Critical Issues Sub-committee Report.</p> <p>Leadership Training Preparation.</p>	

Approved

	Cultural Competency Committee/Substance Abuse Task Force. Representative Lucy Allen	
Future Discussion	Bob Kurtz, presentation on the Crisis Intervention Training (CIT) programs. Budget presentation from Kent Woodson, DMH/DD/SAS.	